

# Book Purchase Request (Office Copy)

*This form should only be used to order books that you need permanently in your office for professional use. These books will be purchased with your funds.*

Name:	<input type="text"/>		
Email Address:	<input type="text"/>		
Author(s) / Editor(s):	<input type="text"/>		
Title:	<input type="text"/>		
ISBN:	<input type="text"/>		
Publication date:	<input type="text"/>	Edition:	<input type="text"/>
Price per copy (in Euros):	<input type="text"/>	No. of copies:	<input type="text"/>
Department:	<input type="text"/>		
Cost Center:	<input type="text"/>		
Project Number:	<input type="text"/>		
Grant:	<input type="text"/>		

Approved by: <i>(Professor)</i>	<input type="text"/>	Date:	<input type="text"/>
Approved by: <i>(Dean/Director)</i>	<input type="text"/>	Date:	<input type="text"/>
Approved by: <i>(Grant Manager)</i>	<input type="text"/>	Date:	<input type="text"/>

Please send the completed form (with all required signatures) to IRC Acquisitions.